



Hampton Bays School of Dance

(631) 723 - 0723

www.hbschoolofdance.net

2025 - 2026 Credit Card Form

In order to maintain accurate account balances, we are requiring all families to leave a backup credit card with us. This will be processed, should an installment payment not be made by the 10th of each month. Please note that this installment tuition charge will also reflect a \$15 late fee and a 4% service charge, per our updated credit card policy updated April 2022 (please see below).

*"Recently PayPal policies have changed and **we as a business have been charged a 4% service fee on every purchase.** This means that every payment made by you, is received by us, minus 4% of the total amount paid. **You as the buyer (payer) are not charged this amount.** If there are other charges made beyond the original payment amount, then that is made by your financial institution. Per PayPal policies, **we as a business have been charged a 4% service fee on every purchase.** At the moment, we will continue to offer credit card payments as an option, **please note that all future credit card or PayPal payments will have an additional 4% added to it.** We apologize for this change, however we appreciate your understanding."*

Should you not want to incur the late fee, you may leave a permanent card on file with HBSD. We will run the card here at the studio for each installment payment, or other payments you wish to pay by card, and you will not ever be charged a late fee. (The 4% service charge still applies). If you are not taking part in the "card on file" option and are simply leaving a "backup card", please note we are not responsible for an on time payment for your account. Simply, we will apply a late fee to any payment that is not enrolled in our "card on file" option.

Thank you and we appreciate your understanding,

HBSD

Credit Card Information (Please print clearly):

☐ I would like to leave a "card on file" and give HBSD permission to charge my card.

☐ I am leaving a "backup card" only. I understand that my card will be charged by HBSD, with a late fee, after the 10th of the month.

Student Name: _____

Card Type: _____

Name on Card: _____

Card Number: _____

Expiration Date: _____

Security Code: _____

Billing Zip Code: _____

I have read, understand, and agree with the policies stated on this notice set forth by HB Dance Corp.

Date: _____ **Signature:** _____